

# Translink Management Group and TransLink Operating Group

**2006-10-16 14:00:00.0**

San Francisco Municipal Transportation Agency 1 South  
Van Ness Avenue Marina Room, #3239, 3rd Floor San  
Francisco

The TransLink Management Group and the The  
TransLink Operating Group shall undertake activities  
necessary for the efficient and effective operation of the  
TransLink fare payment system.

*This agenda was updated 2006-10-12 23:15:51.0. It is  
accurate to the best of our knowledge at that time.*

For assistance, please contact Mike Lee,  
[mlee@mtc.ca.gov](mailto:mlee@mtc.ca.gov), 510.817.5812

## **Chair**

Scott Schroeder, BART

## **Vice Chair**

Deborah McClain, AC Transit

## **Members**

Keith Roan, VTA Melanie Crotty,  
MTC Deborah Denison, SFMTA  
Gigi Harrington, SamTrans Joe  
Wire, GGT Cory LaVigne,  
LAVTA

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### **Roll Call**

1)

**Action:** Confirm Quorum

**Minutes - Meeting of September 11, 2006\***

2)

**Action:** Approval

**Report of the Chair**

*The Chair will report on TransLink related activities.*

3)

**Presented by:** S. Schroeder, BART

**Action:** Information

**TransLink Program Director Report**

*Mr. Rodda will report on overall project status.*

4)

**Presented by:** S. Rodda, MTC

**Action:** Information

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## **Finance Committee Report**

5)

**Presented by:** G. Harrington, SamTrans

### **Request for Approval of Amendments to TransLink Operating Rules (Issuance, Age Verification for Discount Cards, and Refund sections)**

*Ms. Harrington will request approval of amendments to the TransLink Operating Rules pertaining to Card and Application Issuance (amended sections are labeled Version*

- a. *1.3c) and Age Verification and Refund policies (amended sections are labeled Version 1.3d). Note that the TMG previously reviewed but did not approve an earlier draft of the amendments pertaining to Card and Application Issuance.*

**Action:** Approval and Refer to TMG

### **Request for Approval of Change Order 89, TransLink Data Server (TDS) Store**

*Ms. Harrington will request approval of Change Order 89, development of a TDS Store, in an amount not to exceed \$208,000, to be funded out of the Phase II Design Changes line*

- b. *item in the TransLink Capital Budget. The Contractor will deliver the TDS Store solution five months with the Change Order is executed. This is not a Revenue Ready requirement.*

**Action:** Approval and Refer to TMG

## **Design Review and Implementation Committee Report**

6)

**Presented by:** K. Roan, VTA

### **Purchase Order for Evaluation of Escrow Deposit: Iron Mountain**

*Mr. Roan will request approval of a purchase order with Iron Mountain in an amount not to exceed \$250,000. This purchase order will allow Iron Mountain to conduct level 2 testing of the software deposited into escrow by Motorola on August 2.*

- a. *exceed \$250,000. This purchase order will allow Iron Mountain to conduct level 2 testing of the software deposited into escrow by Motorola on August 2.*

**Action:** Approval and Refer to TMG

### **Consortium Information Management System Update**

- b. *Mr. Roan will provide an update on the status of the Consortium Information Management System.*

**Action:** Information

### **DRAIC Update**

- c. *Mr. Roan will provide a status report on progress achieved toward completing design review and an update of ongoing work on pending Change Orders.*

**Action:** Information

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## Schedule Committee Report

- Mr. LaBonte will review the updated Mandatory Milestones Table and provide a status report on the approved baseline project schedule.*
- 7)

**Presented by:** G. LaBonte, BART

**Action:** Information

### **TransLink Website Presentation\***

- Mr. Avidon will make a presentation of the TransLink website.*
- 8)

**Presented by:** J. Avidon, MTC

**Action:** Information

### **9) Public Comment/New Business**

### **10) Adjournment/Next Meeting: November 13, 2006 Location: AC Transit, Oakland**

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#### **Next meeting**

2006-11-13 14:00:00.0

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If you have any questions about this agenda, please contact MTC Staff, Mike Lee, at (510) 817-5812

\* Attachments sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

Public Comment: The public is permitted to comment on any agenda items at TOG meetings, as well as during the public comment period.

Record of Meeting: MTC meetings are tape-recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment.

Transit Access to 1 South Van Ness Avenue: The closest BART station is Civic Center. The closest MUNI Metro station is Van Ness. Accessible MUNI bus lines nearest the meeting location are the 7-Haight, 9-San Bruno, 47-Van Ness, 49-Van Ness/Mission, and the 71-Haight-Noriega; the F-Market & Wharves (Historic Streetcar Service) is also accessible. For more detailed transit information go the web site <[transit.511.org](http://transit.511.org)>.

Parking at 1 South Van Ness Avenue:

The meeting location is wheelchair accessible. There is accessible on-street vehicle parking available in the vicinity of the meeting location. The Civic Center Garage, entrance on the south side of McAllister Street, between Polk and Larkin Streets, includes bicycle racks in view of a parking attendant.